

**Kumudini Welfare Trust of Bengal (BD) Ltd. - SEIP
Project**

86, Sirajuddowla Road
Narayanganj-1400,
Bangladesh

Shopping for Goods

Package No: GD- 07

Package Name: Procurement of Training Materials for Plumbing Electrical Installation & Maintenance, Graphic Design, Machine Shop Practice and Welding Course for SEIP-KWT (KTTI, Narayanganj) -Tranche 3 (4th).

SHOPPING FOR GOODS

REQUEST FOR QUOTATION (RFQ)

Project Title: Kumudini Welfare Trust of Bengal (BD) Ltd. - SEIP

Source of Funding: ADB

Contract Ref: Contract on Grants for Training (Tranche-3) ADB Loan 3839-BAN (COL)

Package No. GD - 07

Package Name: Procurement of Training Material for Plumbing, Electrical Installation & Maintenance, Graphic Design, Machine Shop Practice and Welding Course for SEIP-KWT (KTTI, Narayananj) -Tranche 3 (4th).

Date: 30-10-2023

To: Prospective Supplier

Sir/Madam:

1. Kumudini Welfare Trust of Bengal (BD) Ltd. - SEIP Project (Purchaser) hereby requests you to submit price quotation(s) for the supply of the following items:

Name of Course:

1. Training Materials for Electrical Installation & Maintenance (EIM)

Item No.	Description of the Electrical Installation & Maintenance Tool Item	Unit	Required Quantity
1	Combination Pliers	Nos	5
2	Cutting Pliers	Nos	5
3	Nose Pliers	Nos	5
4	Flat Screw Dreiver	Nos	5
5	Philips Screw Driver	Nos	5
6	Connecting Screw Driver	Nos	5
7	Wire Striper	Nos	5
8	Mini Hacksaw Frame with Blade	Nos	5
9	Try Square	Nos	5
10	Poker	Nos	5
11	Ball Peen Hammer	Nos	5
12	Flat File	Nos	5
13	Chisel Wooden	Nos	5
14	Neon Tester	Nos	5
15	Electrician Knife	Nos	5
16	Measuring Tape	Nos	5

Item No.	Description of the EIM Material Item	Unit	Required Quantity
1	Pvc cable	Coil	1
2	Pvc cable	Coil	1
3	Pvc cable	Coil	2
4	Pvc cable	Coil	2
5	Pvc Switch board	Doz	2
6	Pvc Switch board	Doz	2
7	Pvc Channel 1" Vigo Rfl	PCS	50
8	Pvc Channel 3/4" Vigo Rfl	PCS	60
9	PVC Conduit pipe	PCS	50
10	Pvc Joint Box 3"x3"	Doz	8
11	MCB with Box	PCS	10
12	Energy Meter 1 Phase	Nos	5
13	Pvc Bend 3/4"	Doz	11
14	Pvc Saddle 3/4"(Plastic)	PCS	160
15	Fuse Piano	Doz	3
16	Piano Switch 1 way	Doz	6
17	Piano switch 2 way	Doz	5
18	Socket	Doz	2
19	Fan Regulator	Doz	1
20	Batten holder	Doz	2
21	Ceiling Rose	Doz	1
22	Bell Push Switch	Doz	2
23	PVC Insulation tape Tisa	Doz	2
24	Screw	Gross	2
25	Screw	Gross	2
26	Screw	Gross	1
27	Fish Wire	Kg	1
28	PVC Circular Box 1 way,2 way,3 way,4 way	PCS	193
Item No.	Description of the EIM PPE Item	Unit	Required Quantity
1	Safety Apron	PCS	5
2	Safety Shoe	Pair	5
3	Safety Helmet	PCS	5
4	Safety Belt	PCS	1

2.Training Materials for Machine Shop Practice (MSP)

Item No.	Description of the MSP Tools Item	Unit	Required Quantity
1	Steady rest	PCS	5
2	Lathe dog	PCS	5
3	Trammel	PCS	6

Item No.	Description of the MSP Materials Item	Unit	Required Quantity
1	Tool bit (Straight round & Slot cutting)	PCS	14
2	Counter shrinking Tool bit	PCS	50
3	Boring Tool bit	PCS	25
4	Cutting fluid	Ltr	5
5	Machine Oil	Ltr	10
6	Grinding Wheel	PCS	20
7	Grinding Wheel	PCS	20
8	Diamond Wheel Dresser	PCS	8
9	Copper	Kg	38
10	Wheel Dresser Gear type	PCS	10

3. Training Materials for Welding

Item No.	Description of the Welding Tools Item	Unit	Required Quantity
1	Gas Cutting Torch	PCS	1
2	Gas Welding Torch	PCS	1
Item No.	Description of the Welding Materials Item	Unit	Required Quantity
1	M.S Filler Rod	Kg	26
2	Brazing Filler Rod	Kg	8
3	Gas Cylinder Refiling	Times	53
4	Gas Cylinder Refiling	Times	24
5	Cutting Disc	Pcs	60
6	Grinding Disc	Pcs	106
7	Steel Wire Brush	Pcs	80
8	Chipping Hammer	Pcs	10
9	Spark Lighter	Pcs	5
10	Measuring Tape	Pcs	10
Item No.	Description of the Welding PPE Item	Unit	Required Quantity
1	Safety Shoe	Pair	3
2	Safety Hand Gloves(Leather Soft)	Pair	2
3	Helmet, Black	PCS	7
4	Hand/Face Shield	PCS	7

4. Training Materials for Plumbing

Item No.	Description of the Plumbing Tools Item	Unit	Required Quantity
1	Electric Hand Drill Machine	Nos	1
2	Bench Vice	Nos	3
3	Shobel	Nos	1
Item No.	Description of the Plumbing Materials Item	Unit	Required Quantity
1	Commode	Set	2
2	Elbow	Nos	23

3	Socket	Nos	20
4	Union	Nos	25
5	Nipple	Nos	27
6	Angle Stop Cock	Nos	40
7	Thread Tape	Nos	40
8	Stell Wire Brush	PCS	20
9	Clump	PCS	15
Item No.	Description of the Plumbing PPE Item	Unit	Required Quantity
1	Safety Goggles(White)	PCS	5
2	Safety Musk	PCS	8

5. Training Materials for Graphic Design

Item No.	Description of the Graphic Design Tools Item	Unit	Required Quantity
1	Printer	PCS	1
Item No.	Description of the Graphic Design Materials Item	Unit	Required Quantity
1	Marker	pcs	50
2	Duster	PCS	10
3	RJ 45 Connector	pcs	100

If you, however, have been associated with the firm that prepared the design, and specifications of the contract that is subject of this procurement, you shall be disqualified.

To assist you in the preparation of your price quotation we enclose the necessary technical specifications and required quantities in **Annexure D**.

2. You must quote for all the items under this request. Price quotations will be evaluated for all the items together and contract awarded to the firm offering the lowest evaluated total cost of all the items.

3. You shall submit one original of the Price Quotation with the Form of Quotation, and clearly marked "Original". In addition, you shall also submit one copy marked as "COPY". In case of any discrepancy between the Original and Copy, the original shall prevail. Your quotation in the attached format should be signed, sealed in an envelope and addressed to and delivered to the following address

Purchaser's Address:

Mozharul Islam
Chief Coordinator
Kumudini Welfare Trust of Bengal (BD) Ltd-SEIP Project
86 Sirajuddowla Road, Narayanganj-1400, Bangladesh.
Telephone: (+88-02) 7633545-46
Mobile: (+880) 1878-241161
Fax: (+88-02) 7635024
Email: imozharul@gmail.com

4. Your quotation in duplicate and written in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing after- sales service facilities in Bangladesh.
5. The deadline for receipt of your quotation(s) by the Purchaser at the address indicated in Paragraph 3 is **07/11/2023 at 3.00 PM.**
6. You shall submit only one set of quotations for the above items. Your quotation must be typed of written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be considered further.
7. Your quotation(s) should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.
- i. **PRICES:** The prices should be quoted for supply and delivery to SEIP-KWT Project Office as mentioned in Supply schedule (place of destination). Prices shall be quoted in Bangladeshi Taka (BDT) inclusive of all local taxes, VAT, carriage, installation, commissioning as applicable and after sales services for one year from the date of commissioning.
- ii. **EVALUATION OF QUOTATIONS:** Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. An offer is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this Request for Quotation, and it will not be considered further. The Purchaser will evaluate and compare only the quotations determined to be substantially responsive*. In evaluation the quotations, the Purchaser will adjust for any arithmetical errors as follows:
- a. Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - b. Where is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
 - c. If a supplier refuses to accept the correction, his quotation will be rejected. The evaluated price shall include local taxes i.e. Value Added Tax (VAT) and Advance Income Tax (AIT) in Bangladesh.
- iii. **AWARD OF PURCHASE ORDER:** The award will be made to the bidder offering the lowest evaluated price and that meets the required standards of technical and financial capabilities**. The successful bidder will sign a contract as per attached form of contract and terms and conditions of supply.
- iv. **VALIDITY OF THE OFFER:** Your quotation(s) should be valid for a period of sixty (60) days from the deadline for receipt of quotation(s) indicated in Paragraph 5 of this Request for Quotation.
- v. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then will be excluded from the list of suppliers for the project for two years.

8. Further information can be obtained from:

Md. Murshed Khan
Officer Admin & Procurement
Kumudini Welfare Trust of Bengal (BD) Ltd-SEIP Project
86 Sirajuddowla Road, Narayanganj-1400, Bangladesh.
Telephone: (+88-02) 7633545-46
Mobile :(+880)1671868978
Fax: (+88-02) 7635024
E-mail: kmdmurshed@gmail.com

9. The bidder whose quotation had been accepted will be notified of the award of contract through the Letter of Acceptance issued by the Purchaser within 15 days from the date of submission of quotation.

10. The Purchaser intends to apply funds from the SEIP-KWT Project, Kumudini Welfare Trust of Bengal (BD) Ltd eligible payments under the Purchase Order resulting from this RFQ.

11. Under SEIP's Anticorruption Policy bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. SEIP-KWT will reject a proposal for award, and will impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract. At the time of Submission of your quotation, you should not be in **SEIP's** sanctions list.

12. Any quotation submitted will be regarded as an offer by prospective supplier and does not constitute or imply the acceptance of the quotation by purchaser.

13. Purchaser shall not be responsible for any costs associated with a prospective supplier's preparation and submission of a quotation, regardless of the outcome or the manners of conducting the selection process.

14. No price variation due to escalation, inflation, natural calamity or any other market factors shall be accepted at any time during the validity of the price quotation after the quotation has been received.

Sincerely,

Mozharul Islam
Chief Coordinator
Kumudini Welfare Trust of Bengal (BD) Ltd-SEIP Project

*To substantiate responsiveness of quotations, please furnish supporting documents/evidences, among others, copies of Valid Trade License, Tax Identification Number (TIN), VAT Registration Certificate and Specification Compliance Sheet as Annexure including its word format soft copy in a CD.

** To substantiate financial capabilities, please furnish supporting document/evidence such as Bank solvency Certificate and/ or Bank Statement

Annexure A

FORM OF QUOTATION

To
Mozharul Islam
Chief Coordinator
Kumudini Welfare Trust of Bengal (BD) Ltd-SEIP Project
86 Sirajuddowla Road, Narayanganj-1400, Bangladesh.

We offer to execute the contract titled Package No. GD-07, Package Name: Procurement of Training Material for Plumbing, Electrical Installation & Maintenance, Graphic Design, Machine Shop Practice and Welding Course for SEIP-KWT (KTTI, Narayanganj)-Tranche 3 (4th) for SEIP-KWT in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of (BDT) _____ (amount in words and figure) _____. We propose to complete the delivery of Goods described in the Contract within the following Delivery Time from the Date of Signing of the Contract.

Prices (inclusive of local taxes i.e AIT, VAT, etc.) and Schedules for Supply:

Name of Course

1. Training Materials for Electrical Installation & Maintenance (EIM)

Item No.	Description of the Electrical Installation & Maintenance Tool Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Combination Pliers	Nos	5		
2	Cutting Pliers	Nos	5		
3	Nose Pliers	Nos	5		
4	Flat Screw Driver	Nos	5		
5	Philips Screw Driver	Nos	5		
6	Connecting Screw Driver	Nos	5		
7	Wire Striper	Nos	5		
8	Mini Hacksaw Frame with Blade	Nos	5		
9	Try Square	Nos	5		
10	Poker	Nos	5		
11	Ball Peen Hammer	Nos	5		
12	Flat File	Nos	5		
13	Chisel Wooden	Nos	5		
14	Neon Tester	Nos	5		
15	Electrician Knife	Nos	5		
16	Measuring Tape	Nos	5		
Sub-Total (A)					
Item No.	Description of the EIM Material Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)

1	Pvc cable	Coil	1		
2	Pvc cable	Coil	1		
3	Pvc cable	Coil	2		
4	Pvc cable	Coil	2		
5	Pvc Switch board	Doz	2		
6	Pvc Switch board	Doz	2		
7	Pvc Channel 1" Vigo Rfl	PCS	50		
8	Pvc Channel 3/4" Vigo Rfl	PCS	60		
9	PVC Conduit pipe	PCS	50		
10	Pvc Joint Box 3"x3"	Doz	8		
11	MCB with Box	PCS	10		
12	Energy Meter 1 Phase	Nos	5		
13	Pvc Bend 3/4"	Doz	11		
14	Pvc Saddle 3/4"(Plastic)	PCS	160		
15	Fuse Piano	Doz	3		
16	Piano Switch 1 way	Doz	6		
17	Piano switch 2 way	Doz	5		
18	Socket	Doz	2		
19	Fan Regulator	Doz	1		
20	Batten holder	Doz	2		
21	Ceiling Rose	Doz	1		
22	Bell Push Switch	Doz	2		
23	PVC Insulation tape Tisa	Doz	2		
24	Screw	Gross	2		
25	Screw	Gross	2		
26	Screw	Gross	1		
27	Fish Wire	Kg	1		
28	PVC Circular Box	PCS	193		
Sub-Total (B)					
Item No.	Description of the EIM PPE Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Safety Apron	PCS	5		
2	Safety Shoe	Pair	5		
3	Safety Helmet	PCS	5		
4	Safety Belt	PCS	1		
Sub-Total (C)					
Grand Total (A+B+C)					

2. Training Materials for Machine Shop Practice (MSP)

Item No.	Description of the MSP Tools Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Steady rest	PCS	5		
2	Lathe dog	PCS	5		
3	Trammel	PCS	6		
Sub-Total (A)					
Item No.	Description of the MSP Materials Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Tool bit (Straight round & Slot cutting)	PCS	14		
2	Counter Shrinking Tool bit	PCS	50		
3	Boring Tool bit	PCS	25		
4	Cutting fluid	Ltr	5		
5	Machine Oil	Ltr	10		
6	Grinding Wheel	PCS	20		
7	Grinding Wheel	PCS	20		
8	Diamond Wheel Dresser	PCS	8		
9	Copper	Kg	38		
10	Wheel Dresser Gear type	PCS	10		
Sub-Total (B)					
Grand Total (A+B)					

3. Training Materials for Welding

Item No.	Description of the Welding Tools Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Gas Cutting Torch	PCS	1		
2	Gas Welding Torch	PCS	1		
Sub-Total (A)					
Item No.	Description of the Welding Materials Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	M.S Filler Rod	Kg	26		
2	Brazing Filler Rod	Kg	8		
3	Gas Cylinder Refiling	Times	53		
4	Gas Cylinder Refiling	Times	24		
5	Cutting Disc	Pcs	60		
6	Grinding Disc	Pcs	106		
7	Steel Wire Brush	Pcs	80		
8	Chipping Hammer	Pcs	10		
9	Spark Lighter	Pcs	5		
10	Measuring Tape	Pcs	10		
Sub-Total (B)					
Item No.	Description of the Welding PPE Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)

1	Safety Shoe	Pair	3		
2	Safety Hand Gloves(Leather Soft)	Pair	2		
3	Helmet, Black	PCS	7		
4	Hand/Face Shield	PCS	7		
Sub-Total (C)					
Grand Total (A+B+C)					

4. Training Materials for Plumbing

Item No.	Description of the Plumbing Tools Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Electric Hand Drill Machine	Nos	1		
2	Bench Vice	Nos	3		
3	Shobel	Nos	1		
Sub-Total (A)					
Item No.	Description of the Plumbing Materials Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Commode	Set	2		
2	Elbow	Nos	23		
3	Socket	Nos	20		
4	Union	Nos	25		
5	Nipple	Nos	27		
6	Angle Stop Cock	Nos	40		
7	Thread Tape	Nos	40		
8	Steel Wire Brush	PCS	20		
9	Clump	PCS	15		
Sub-Total (B)					
Item No.	Description of the Plumbing PPE Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Safety Goggles(White)	PCS	5		
2	Safety Musk	PCS	8		
Sub-Total (C)					
Grand Total (A+B+C)					

5. Training Materials for Graphic Design

Item No.	Description of the Graphic Design Tools Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)
1	Printer	PCS	1		
Sub-Total (A)					
Item No.	Description of the Graphic Design Materials Item	Unit	Required Quantity	Rate Per Unit (TK.)	Total Price (TK.)

1	Marker	pcs	50		
2	Duster	PCS	10		
3	RJ 45 Connector	pcs	100		
				Sub-Total (B)	
				Grand Total (A+B)	

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive. We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the Request for Quotation document and the Terms and Conditions of Supply, respectively.

We have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation. We are not in the SEIP sanctions list.

Authorized Signature with Date: _____

Name and Title of Signatory: _____

Name of Supplier: _____

Address: _____

Phone Number: _____

Fax Number, if any: _____

Email address (optional): _____

Annexure B

FORM OF CONTRACT

THIS AGREEMENT number _____ made on _____ 2023, between _____ (hereinafter called “the Purchaser”) on the One part and _____ (hereinafter called “the Supplier”) on the other part.

WHEREAS the Purchaser has requested for _____ quotation for (description of goods) to be supplied by Supplier, viz. GD-07 contract __ (hereinafter called “Contract”) and has accepted the quotation by the Supplier for the supply of goods under Contract at the sum of (_____) hereinafter called “the Contract Price”

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement. viz: GD-07

- (a) Form of Quotation; Terms and Conditions of Supply, Technical Specifications;
- (b) Addendum (if applicable):

2. Taking into account payments to be made by the Purchaser to the Supplier as herein after mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of good under the Contract and remedy any defects therein in conformity with the provisions of the Contract.

3. The Purchaser hereby covenants to pay, inconsideration of the acceptance of Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of Bangladesh (country of Purchaser) on the date indicated above.

Signature and seal of the Purchaser:
For and on behalf of

Signature and seal of the Supplier:
For and on behalf of

Name of Authorized Representative

Name of Authorized Representative

TERMS AND CONDITIONS OF SUPPLY

Project Name: Kumudini Welfare Trust of Bengal (BD) Ltd.- SEIP Project

Purchaser:

Mozharul Islam

Chief Coordinator

Kumudini Welfare Trust of Bengal (BD) Ltd-SEIP Project

86 Sirajuddowla Road, Narayanganj-1400, Bangladesh.

Mobile: (+880) 1878-241161

Email: imozharul@gmail.com

Package No. GD - 07

Package Name: Procurement of Training Material for Plumbing, Electrical Installation & Maintenance, Graphic Design, Machine Shop Practice and Welding Course for SEIP-KWT (KTTI, Narayanganj) -Tranche 3 (4th).

1. Schedules for Supply and Place for Destination

The place of destination of the goods/equipment is Kumudini Welfare Trust of Bengal (BD) Ltd.- SEIP Project.

The supply shall include carriage, installation, commissioning as applicable and after sales service/defect liability for one year from the date of supply/commissioning as mentioned in the annexure. The supply schedule of the Book for SEIP-KWT Project, are as stated below:

Name of Course

1. Training Materials for Electrical Installation & Maintenance (EIM)				
Item No.	Description of the Electrical Installation & Maintenance Tool Item	Unit	Required Quantity	Delivery Time and Place
1	Combination Pliers	Nos	5	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Cutting Pliers	Nos	5	
3	Nose Pliers	Nos	5	
4	Flat Screw Driver	Nos	5	
5	Philips Screw Driver	Nos	5	
6	Connecting Screw Driver	Nos	5	
7	Wire Striper	Nos	5	
8	Mini Hacksaw Frame with Blade	Nos	5	
9	Try Square	Nos	5	
10	Poker	Nos	5	
11	Ball Peen Hammer	Nos	5	
12	Flat File	Nos	5	

13	Chisel Wooden	Nos	5	
14	Neon Tester	Nos	5	
15	Electrician Knife	Nos	5	
16	Measuring Tape	Nos	5	
Item No.	Description of the EIM Material Item	Unit	Required Quantity	Delivery Time and Place
1	Pvc cable	Coil	1	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Pvc cable	Coil	1	
3	Pvc cable	Coil	2	
4	Pvc cable	Coil	2	
5	Pvc Switch board	Doz	2	
6	Pvc Switch board	Doz	2	
7	Pvc Channel 1" Vigo Rfl	PCS	50	
8	Pvc Channel 3/4" Vigo Rfl	PCS	60	
9	PVC Conduit pipe	PCS	50	
10	Pvc Joint Box 3"x3"	Doz	8	
11	MCB with Box	PCS	10	
12	Energy Meter 1 Phase	Nos	5	
13	Pvc Bend 3/4"	Doz	11	
14	Pvc Saddle 3/4"(Plastic)	PCS	160	
15	Fuse Piano	Doz	3	
16	Piano Switch 1 way	Doz	6	
17	Piano switch 2 way	Doz	5	
18	Socket	Doz	2	
19	Fan Regulator	Doz	1	
20	Batten holder	Doz	2	
21	Ceiling Rose	Doz	1	
22	Bell Push Switch	Doz	2	
23	PVC Insulation tape Tisa	Doz	2	
24	Screw	Gross	2	
25	Screw	Gross	2	
26	Screw	Gross	1	
27	Fish Wire	Kg	1	
28	PVC Circular Box	PCS	193	
Item No.	Description of the EIM PPE Item	Unit	Required Quantity	Delivery Time and Place
1	Safety Apron	PCS	5	Delivery Time: 15 Days from the date of signing contract
2	Safety Shoe	Pair	5	

3	Safety Helmet	PCS	5	Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
4	Safety Belt	PCS	1	
2. Training Materials for Machine Shop Practice (MSP)				
Item No.	Description of the MSP Tools Item	Unit	Required Quantity	Delivery Time and Place
1	Steady rest	PCS	5	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Lathe dog	PCS	5	
3	Trammel	PCS	6	
Item No.	Description of the MSP Materials Item	Unit	Required Quantity	Delivery Time and Place
1	Tool bit (Straight round & Slot cutting)	PCS	14	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Counter shrinking Tool bit	PCS	50	
3	Boring Tool bit	PCS	25	
4	Cutting fluid	Ltr	5	
5	Machine Oil	Ltr	10	
6	Grinding Wheel	PCS	20	
7	Grinding Wheel	PCS	20	
8	Diamond Wheel Dresser	PCS	8	
9	Copper	Kg	38	
10	Wheel Dresser Gear type	PCS	10	

3. Training Materials for Welding

Item No.	Description of the Welding Tools Item	Unit	Required Quantity	Delivery Time and Place
1	Gas Cutting Torch	PCS	1	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Gas Welding Torch	PCS	1	
Item No.	Description of the Welding Materials Item	Unit	Required Quantity	Delivery Time and Place
1	M.S Filler Rod	Kg	26	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Brazing Filler Rod	Kg	8	
3	Gas Cylinder Refiling	Times	53	
4	Gas Cylinder Refiling	Times	24	
5	Cutting Disc	Pcs	60	
6	Grinding Disc	Pcs	106	
7	Steel Wire Brush	Pcs	80	
8	Chipping Hammer	Pcs	10	

9	Spark Lighter	Pcs	5	
10	Measuring Tape	Pcs	10	
Item No.	Description of the Welding PPE Item	Unit	Required Quantity	Delivery Time and Place
1	Safety Shoe	Pair	3	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Safety Hand Gloves(Leather Soft)	Pair	2	
3	Helmet, Black	PCS	7	
4	Hand/Face Shield	PCS	7	

4. Training Materials for Plumbing

Item No.	Description of the Plumbing Tools Item	Unit	Required Quantity	Delivery Time and Place
1	Electric Hand Drill Machine	Nos	1	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Bench Vice	Nos	3	
3	Shobel	Nos	1	
Item No.	Description of the Plumbing Materials Item	Unit	Required Quantity	Delivery Time and Place
1	Commode	Set	2	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Elbow	Nos	23	
3	Socket	Nos	20	
4	Union	Nos	25	
5	Nipple	Nos	27	
6	Angle Stop Cock	Nos	40	
7	Thread Tape	Nos	40	
8	Steel Wire Brush	PCS	20	
9	Clump	PCS	15	
Item No.	Description of the Plumbing PPE Item	Unit	Required Quantity	Delivery Time and Place
1	Safety Goggles(White)	PCS	5	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Safety Musk	PCS	8	

5. Training Materials for Graphic Design

Item No.	Description of the Graphic Design Tools Item	Unit	Required Quantity	Delivery Time and Place
1	Printer	PCS	1	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj

Item No.	Description of the Graphic Design Materials Item	Unit	Required Quantity	Delivery Time and Place
1	Marker	pcs	50	Delivery Time: 15 Days from the date of signing contract Place: Delivery at Kumudini Trade Training Institute (KTTI), Narayanganj
2	Duster	PCS	10	
3	RJ 45 Connector	pcs	100	

2. Fixed Price: The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during contract performance.

3. Delivery Schedule: The delivery shall be completed as per above schedule but not exceeding 15 (Fifteen) days from the date of signing of contract.

4. Applicable Law: The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

5. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under off in connection with the Contract. In the case of a dispute between the Purchaser and the supplier, the dispute shall be settled in accordance with the provisions of the Arbitration Act 2001 of the Purchaser's country.

6. Delivery and Documents: Upon delivery, the Supplier shall provide the following documents to the Purchaser:

- (i) Copies of the Supplier's invoice showing good's description, quantity, unit price, and total amount;
- (ii) Manufacturer's or supplier's warranty certificate;
- (iii) Manuals; and
- (iv) Certificate of origin.
- (v) VAT Challan if applicable

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and if not received, the Supplier shall be responsible for any consequent expenses.

7. Payment: Payment of the contract price shall be made in the following manner:

a) 100% (excluding AIT and VAT which will be deducted at source by purchaser if applicable) within 30 days upon receipt by the Purchaser of the delivered goods on site and acceptance of the delivered goods by the purchaser in accordance with the contract.

8. Warranty: Goods offered should be covered by manufacturer's warranty as mentioned in respective annexure.

9. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 30 days from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the supplier within the warranty periods: SEIP-KWT as specified in the Supply Schedule (place of Destination).

10. Force Majeure: The supplier shall not be liable for penalties of termination for default if and to

the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable.

Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars of revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

11. Required Technical Specifications: (with attachments as necessary)

- (i) General Description
- (ii) Specific details and technical standards
- (iii) Performance Parameters

Supplier confirms compliance with above specifications.

12. Failure to Perform: The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 14- day notice given by the Purchaser, without incurring any liability to the Supplier.

NAME OF SUPPLIER: _____

Authorized Signature: _____

Place: _____

Date: _____

Annexure C

LETTER OF ACCEPTANCE

Date

To:

Dear Sir or Madam,

This is to notify you that your Quotation dated _____ for the execution of the [GD-7] for the Contract price of _____ [amount in words and figures], as corrected and modified in accordance with the Request for Quotation has been accepted by us.

You are also requested to sign the attached Form of Contract and commence supply of the goods not later than _____ and ensure the completion of the delivery of goods within the delivery time specified in the contract.

For and on behalf of the Purchaser:

Authorized Signature: _____

Name of Signatory: _____

Title: _____

Annexure D
Technical Specifications for Training Tools, Materials & PPE

Item No.	Description of the Electrical Installation & Maintenance item	Brand	Model	Country of origin	Unit	Specification
		To be mentioned by bidder				
1	Combination Pliers				Nos	10"
2	Cutting Pliers				Nos	10"
3	Nose Pliers				Nos	10"
4	Flat Screw Driver				Nos	12"
5	Philips Screw Driver				Nos	12"
6	Connecting Screw Driver				Nos	12"
7	Wire Striper				Nos	7" (180mm)
8	Mini Hacksaw Frame with Blade				Nos	6" with Blade
9	Try Square				Nos	10" (250mm)
10	Poker				Nos	6" BD
11	Ball Peen Hammer				Nos	1/2lb
12	Flat File				Nos	12"
13	Chisel Wooden				Nos	10"
14	Neon Tester				Nos	3.5x140mm, Red
15	Electrician Knife				Nos	195 mm
16	Measuring Tape				Nos	3 Meter
17	Pvc cable				Coil	2.5rm(Black)
18	Pvc cable				Coil	2.5rm(Red)
19	Pvc cable				Coil	1.5rm(Black)
20	Pvc cable				Coil	1.5rm(Red)
21	Pvc Switch board				Doz	06 hole
22	Pvc Switch board				Doz	01 hole
23	Pvc Channel 1" Vigo Rfl				PCS	3/4"
24	Pvc Channel 3/4" Vigo Rfl				PCS	1"
25	PVC Conduit pipe				PCS	3/4"
26	Pvc Joint Box 3"x3"				Doz	3" x 3"
27	MCB with Box				PCS	SP, 20A
28	Energy Meter 1 Phase				Nos	1 Phase
29	Pvc Bend 3/4"				Doz	3/4"
30	Pvc Saddle 3/4"(Plastic)				PCS	3/4"(Plastic)
31	Fuse Piano				Doz	6A
32	Piano Switch 1 way				Doz	1 Way

33	Piano switch 2 way				Doz	2 Way
34	Socket				Doz	6A, 2Pin
35	Fan Regulator				Doz	220V, AC
36	Batten holder				Doz	6A, Round
37	Ceiling Rose				Doz	6A
38	Bell Push Switch				Doz	6A
39	PVC Insulation tape				Doz	Standard
40	Screw				Gross	1/2"
41	Screw				Gross	3/4"
42	Screw				Gross	1"
43	Fish Wire				Kg	Standard
44	PVC Circular Box 1 way,2 way,3 way,4 way				PCS	1 way,2 way,3way,4 way
45	Safety Apron				PCS	Cloth Type: cotton; Colour: Nevi blue Backside: Round written- Kumudini Trade Training Institute, Narayanganj Middle of Backside: Written-KWT-SEIP
46	Safety Shoe				Pair	(Size 41,41,43,44)
47	Safety Helmet				PCS	Yellow
48	Safety Belt				PCS	Standard
Item No.	Description of Machine Shop Practice item	Brand	Model	Country of origin	Unit	Specification
		To be mentioned by bidder				
1	Steady rest				PCS	Hight-2ft, Capacity-4"
2	Lathe dog				PCS	1ft
3	Trammel				PCS	24"
4	Tool bit (Straight round & Slot cutting)				PCS	1", 1/2,"3/4",1/2"
5	Counter Shrinking Tool bit				PCS	1", 1/2,"3/4",1/2"
6	Boring Tool bit				PCS	1", 1/2,"3/4",1/2"; 22% Carbon
7	Cutting fluid				Ltr	Standard
8	Machine Oil				Ltr	Standard
9	Grinding Wheel				PCS	8"
10	Grinding Wheel				PCS	10"
11	Diamond Wheel Dresser				PCS	Standard
12	Copper				Kg	Brush Shaft
13	Wheel Dresser Gear type				PCS	1"-2" ; length: 1ft

Item No.	Description of Welding Item	Brand	Model	Country of origin	Unit	Specification
		To be mentioned by bidder				
1	Gas Cutting Torch				PCS	Standard
2	Gas Welding Torch				PCS	Standard
3	M.S Filler Rod				Kg	(ER-70S-6) (2mm*1000mm)
4	Brazing Filler Rod				Kg	(2mm*1000mm)
5	Gas Cylinder Refiling				Times	O2-6.80m3
6	Gas Cylinder Refiling				Times	C2H2-4.12m3
7	Cutting Dice				Pcs	4"
8	Grinding Dice				Pcs	4"
9	Steel Wire Brush				Pcs	8"
10	Chipping Hammer				Pcs	6"
11	Spark Lighter				Pcs	8"
12	Measuring Tape				Pcs	(3meter)
13	Safety Shoe				Pair	(Solex Supper)
14	Safety Hand Gloves(Leather Soft)				Pair	APS
15	Helmet, Black				PCS	5Star
16	Hand/Face Shield				PCS	5Star
Item No.	Description of Plumbing item	Brand	Model	Country of origin	Unit	Specification
		To be mentioned by bidder				
1	Electric Hand Drill Machine				Nos	600 w
2	Bench Vice				Nos	Standard
3	Shobel				Nos	Standard
4	Commode				Set	Medium
5	Elbow				Nos	1/2"
6	Socket				Nos	1/2"
7	Union				Nos	1/2"
8	Nipple				Nos	1/2"
9	Angle Stop Cock				Nos	1/2"
10	Thread Tape				Nos	Standard
11	Steel Wire Brush				PCS	Standard
12	Clump				PCS	1/2"
13	Safety Goggles(White)				PCS	Standard
14	Safety Musk				PCS	Standard

Item No.	Description of Graphic Design item	Brand	Model	Country of origin	Unit	Specification
		To be mentioned by bidder				
1	Printer				PCS	Printer Type: Single Function Mono Laser Print Speed: 18ppm Paper size: A4 Paper Tray: 30 Sheets Output Capacity Print Resolution: 600x600 DPI Connectivity: USB, Wireless
2	Marker				pcs	White Board
3	Duster				PCS	Standard
4	RJ 45 Connector				pcs	Cat-6